



YEAR IN REVIEW 2004-2005

**GEORGETOWN
LAW LIBRARY**





Dear Reader:

As Director of the Georgetown University Law Library, I am pleased to introduce the library's "2004 – 2005 Year in Review". The library has always been recognized as an important part of the Law Center, contributing to both faculty scholarship and student learning. Nonetheless, it has often proven to be difficult to capture in a succinct way the myriad of activities that makes up the whole of what the library does. This report is an effort to rectify that situation and to provide an overview of library activities for the past year. We hope you find it interesting and informative.

Without a doubt, the highlight of the year was the opening of the new John Wolff International and Comparative Law Library in the Eric Hotung International Law Center. Years in the making, this full-service branch library houses over 125,000 volumes and has seats for 250 users. Since opening day, this library's modern design, comfortable seating, and large expanse of windows has proven to be very popular with students.

Another major initiative was the beginning of a multi-year project to conceptualize the law library of the future. To begin that discussion, the library prepared a Briefing Paper, examining trends in legal research, the changing nature of the collection, the expanding role for electronic resources, the crucial role of teaching programs and services, and the continuing need for a place for study and reflection. This important conversation about the future of the library will continue with the library committee over the next two years.

Other significant achievements included:

- Acquisition of a major historical collection, *The Making of Modern Law*, consisting of over 21,000 historical treatises on British and American law, in an electronic reproduction available over the Internet,
- Implementation of "Live Help," a web-based Reference Service,
- Installation of E-journal Finder, a new service to make it easier to locate electronic journals, and
- Re-design of the library web-site, to improve its look and feel and make it easier to use.

I must note that I am particularly proud of the scholarship and writing of the members of the library staff, as highlighted in this report. Through this work, they not only contribute to their profession, they also make a contribution to the larger academic community of which they are a part.

As always, a document like this one represents the contributions of many different people. Although it is not possible to mention everyone, it should be said that the lead on this project was taken by Duncan Alford, Peggy Fry, and Jane Walsh. The work on graphics and design was done by our Faculty Services Assistant, Rhona Williams.

Sincerely,

A handwritten signature in black ink that reads "Robert L. Oakley". The signature is written in a cursive style and is underlined.

Robert L. Oakley
Director of the Law Library and
Professor of Law



STATISTICS

- Volumes and volume-equivalents held: 1,123,199 (as of 6/30/2005)
- Print volumes held: 540,626
- Volumes added: 18,983
 - Net growth 13,364 volumes
- Orders placed: 2,817
- Documents downloaded: 531
- Titles cataloged: 6,040
- Volumes bound commercially or internally: 5,245
- Volumes and issues checked in: 67,787
- Items loaned to other libraries: 3,396
- Items borrowed from other libraries: 3,692
- Reference transactions: 9,089
 - 75,000 person-minutes of interaction
 - 3,541 contacts with students
- Information presentations: 185
 - 4,858 served in presentations
 - 111 research sessions
 - 101 research consultations
 - 74 guest lectures



- **Attendance in the law library:**
407,531
- **Williams Library:**
262,649
- **Wolff Library:**
(September 2004-June 2005)
144,882
- **Unique visitors to the law library's website:**
429,892
- **Virtual visits to the law library's catalog:**
554,581
- **Virtual visits to the law library's website:**
1,129,184

*Serving the Georgetown
Law Center Community*



TEACHING

Library orientation for entire first year class (August 2004)

Library orientation for entire LLM class (August 2004)



Librarians taught the following legal research courses as part of the Law Center's curriculum:

- Legal Research Skills for Practice
- Advanced Legal Research
- Law Firm Research Seminar
- Seminar Research Methods
- Legal Research in International and Comparative Law

Instruction provided by librarians to law students

- Fall Westlaw and Lexis Training for over 600 first year students
- Spring Westlaw and Lexis Training for over 600 first year students

Live Help Service Launched: This interactive live chat service allows faculty and students to ask questions of reference librarians and exchange web pages live over the Web.

Faculty Technology Retreat – presentation of library information sources

Faculty Luncheon Seminar – Presentation on Library Services (January 2005)

Georgetown Journal of International Law – weekly training seminars on international law



SCHOLARSHIP

Sabbatical leave of the Director to research and draft an article on intellectual property law (Spring 2005) resulting in “Fairness in Electronic Contracting: Minimum Standards for Non-Negotiated Contracts,” forthcoming in *Houston L. Rev.*



Research leave granted to a professional librarian to study the information environment in the types of workplaces where Georgetown law graduates most often have their first jobs and develop a composite picture of the legal research skills and knowledge that recent law graduates will need in practice (Spring 2005).

Organized and hosted a Symposium on “Antitrust Issues in Scholarly and Legal Publishing,” February 11, 2005.

Researched and provided biographical material from the Law Center Archives for an upcoming exhibition on the late Sam Dash, a former Law Center professor.

New Research Guides:

- National Security Law
- Bioethics
- Papal Succession
- Revised Web Pages describing electronic legal information available for each of the 50 States
- In-depth District of Columbia Legal Research Guide
- In-depth Maryland Legal Research Guide

Research Techniques for First Year Students – White Paper on Legal Research prepared by the Reference Department

D.C. Historic Preservation Law – maintenance of archive of opinions from the Mayor's Agent for Historic Preservation



Books and Book Chapters by Librarians:

- L. Bedard, *Special Collections*, in *INTRODUCTION TO ACADEMIC LIBRARY DESIGN: REFLECTION AND CHANGE* (Steve Margeton ed., forthcoming 2005).
- E. Callinan, *An Approach to Legal Research*, in *THE LAWYERS RESEARCH COMPANION: A CONCISE GUIDE*
- C. Knott AND J.D.S. ARMSTRONG, *WHERE THE LAW IS: AN INTRODUCTION TO ADVANCED LEGAL RESEARCH* (Thomson/West 2004).
- D. Lind, *BIBLIOGRAPHY OF AMERICAN LAW SCHOOL CASEBOOKS, 1870-2000* (Hein 2005).
- D. Lind, *Non-Legal Research*, in *THE LAWYER'S RESEARCH COMPANION: A CONCISE GUIDE TO SOURCES* (Joanne Zich et al eds., forthcoming 2005).
- A. Burchfield, *Index to REDEFINING SOVEREIGNTY: THE USE OF FORCE AFTER THE COLD WAR* (2005).

Scholarly articles by librarians were published in the following law reviews and journals:

AALL Spectrum
Boston College International and Comparative Law Review
CALI (Computer Aided Legal Instruction)
EISIL (Electronic Information System of International Law)
Globalex.com
Law Library Journal
Law Library Lights
Journal of International Banking Law and Regulation
Journal of International Economic Law
Legal Reference Services Quarterly
LLRX.com
Trends in Law Library Management and Technology

Book Reviews by librarians were published in the following journals:

International Journal of Legal Information
Law Library Journal
Legal Information Alert
ALL-SIS Newsletter





SERVICE

In the past year, Library Director Robert Oakley has spoken at or participated in numerous legal and information professional conferences, including:

- American Association of Law Libraries, July 2004 where he presented a talk on current developments in copyright.
- Association of American Law Schools, January 2005
- WIPO Meeting of Experts on the creation of a Development Agenda for WIPO, Geneva, January 2005 for which he drafted and presented: “Library-Related Principles for the International Development Agenda of the World Intellectual Property Organization,” available at: <http://www.arl.org/info/frn/copy/intl/wipopprinciples.html>. These principles have been endorsed by many library associations throughout the world.
- International Federation of Library Associations and Institutions, August 2005 Presented a talk on the “Library Principles,” listed above.
- Symposium on “Antitrust Issues in Scholarly and Legal Publishing,” February 2005
- Conference on the Future of the Law Library, held at Amelia Island Florida in March 2005
- Conference on “Transactions, Information, and Emerging Law,” sponsored by the University of Houston, June 2005, where he presented a paper on fairness in electronic contracting.



He is currently serving on a Committee of the United States Copyright Office to Review Section 108 of the Copyright Act in light of developing technology and to make recommendations for changes to the law.



Professional Activities of Library Staff

<p>Georgetown University Legal Assistant Program Advisory Board member</p> <p>Montgomery County Public Libraries Board of Trustees</p> <p>American Association of Law Libraries Presentations <i>Creating and Maintaining Legal History Collections</i> <i>Measuring Patron Satisfaction with LibQUAL+</i> <i>UN Sources for International Trade</i> Coordinator / Moderator <i>European Union at a Crossroads</i> Innovative Law User's Group sessions on Systems Management Committee members Advisory Committee on Indexing of Periodicals Research Committee Subcommittee members Academic Libraries / Centennial Committee Academic Libraries / Collection Development Committee Academic Libraries / Legal Research Committee Academic Libraries / Newsletter Committee Asian-American Law Librarian Caucus/ Treasurer Technical Services / Cataloging and Classification Committee</p>	<p>Webmaster for Special Interest Section</p> <p>Canadian Association of Law Libraries (CALL) Committee to Promote Research</p> <p>Chinese American Librarian Association Treasurer</p> <p>Computer Assisted Legal Instruction (CALI) Editorial Board Legal Research Community Authoring Advisory Panel</p> <p>Law Librarians' Society of Washington, D.C. (LLSDC) Archivist Arrangements Committee Board member at large Education Committee member LLSDC Legal Research Institute co-chair Scholarship Committee</p> <p>Legal Information Preservation Alliance Executive Committee Chair Listserv Administrator Webmaster</p>
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- Conducted numerous library tours for visitors, visiting scholars, and new and prospective students
- Library Resident Program - The library resident program of the Edward Bennett Williams Law Library is designed to attract candidates from under-represented backgrounds to the challenging profession of law librarianship.
- Hosted and sponsored a presentation by Eleanor Cashin-Ritaine, Vice-Director, Swiss Institute of Comparative Law
- Participated in the Street Law Clinic program



PROFESSIONAL DEVELOPMENT

Members of the library professional and regular staff have demonstrated the library's commitment to continued professional development, attending a wide array of programs offered by:



American Association of Law Libraries Annual Meeting

American Library Association Annual Meeting

American Society of International Law Annual Meeting

Association of Information and Dissemination Centers (ASIDIC) Annual Meeting

Association of Research Libraries Institute

Bloomberg (information service) training

Computer Assisted Legal Instruction (CALI) Conference

Computers in Libraries Conference

Conservation Center for Art and Historic Artifacts

European Union Studies Association

Federal Depository Library Program conference

Friends of the Law Library of Congress

Georgetown University

- Law Center State Tax Institute (CLE)
- Law Center Wealth Management Institute (CLE)

▪ Medical Center Bioethics Conference

▪ Training and Organizational Development Professional -- Manager Certificate training

▪ University Information Services training

ILLiad Users Group (Washington, D.C. area)

Innovative Interfaces, Inc. Users Group national and regional meetings

Law Librarians' Society of Washington, D.C. meetings and workshops

Mid-Atlantic Regional Archives Conference

National Archives and Records Administration

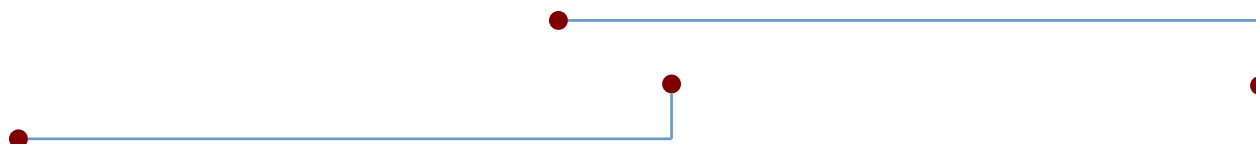
Northeast Foreign Law Librarians

OECD Washington, D.C. Center -- SourceOECD training

Oral History in the Mid-Atlantic Region (OHMAR)

Society of American Archivists

Southeastern Association of Law Libraries Annual Meeting





PROJECTS

John Wolff International and Comparative Law Library

In September 2004, the John Wolff International and Comparative Law Library opened in the award-winning Eric E. Hotung International Law Center Building with a vast collection of foreign and international materials. It contains primary and secondary materials for Australia, Canada, France, Germany, Great Britain, Ireland, Mexico, New Zealand, Scotland, and South Africa, as well as English translations and treatises from many other jurisdictions. 250 patrons.

The library also has extensive documentation from international organizations including the Permanent Court of International Justice, League of Nations, United Nations, European Union, International Court of Justice, World Trade Organization, GATT, and the Council of Europe. The library staff of seven includes three international and foreign law specialist librarians. The 30,000 sq. ft. library holds over 125,000 volumes and seats over 250 patrons.

- Renovation of the Edward Bennett Williams Library followed quickly in Spring 2005. The first floor, which had been vacated by the move of the International collection, was converted to office space for student law journals and a portion of the former law journal offices was renovated as library space. This area became the new home of the Media Services department, while over 7,000 linear feet of open shelving was installed in its former location on the Third Floor. This step will allow the Williams collection to be rearranged from top to bottom, allowing maximum use of the remaining shelf space.

- A complete redesign of the Library's web site made it easier to use, expanded the information and services that it offers, and harmonized its look and feel with the Law Center's site. New services include: complete directories of our research guides (In Depth Research) and databases (Our Online Collection); a system for faculty members to manage their email subscriptions to legal newsletters; and an extensive database of information resources on a wide variety of legal topics (Find It Fast) (2004-05; launched March 2005).





- The library's online catalog was enhanced by adding extensive records for electronic collections, including the *Making of Modern Law* series, LLMC Digital, and numerous CCH titles. Other catalog enhancements included reclassification of Judaic and Islamic law materials consistent with new schedules in time for the opening of the Wolff Library.



- Implementation of EJournal finder allowing patrons to locate quickly an electronic version of a journal, magazine or newspaper.

- Serials cancellation projects involved canceling over 330 serials titles to control costs and better align expenditures with changing research patterns. As part of the downsizing of the Faculty Library and the Clinic Library, over 60 additional titles were canceled. Collection Services staff members were involved in canceling the orders, editing serial record and bibliographic records, and processing the materials canceled.

- A serials subscriptions project required the review of over 800 titles when the existing subscription agency closed. Library staff identified several new suppliers and redirected the subscription orders to maintain accurate and timely receipt of materials for patrons.

- The National Equal Justice Library relocated to Georgetown Law Library in May 2005. This collection of published and unpublished material documents the legal profession's history of providing representation to those unable to afford counsel.

- A large gift of the personal library and papers from the estate of Arthur C. Helton, a former adjunct professor, to the John D. Wolff International and Comparative Law Library. Mr. Helton was the director of peace and conflict studies and senior fellow for refugee studies and preventive action at the Council on Foreign Relations and died in the August 19, 2003 bombing of the United Nations headquarters in Baghdad.

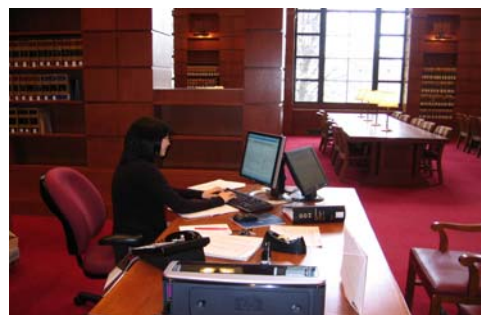
- Professor John H. Jackson of the faculty donated a significant collection of World Trade Organization documents and materials to the library.



PEOPLE

Transitions 2004-2005

Retirement: Gary J. Bravy, Media and Circulation Librarian after 22 years of service



Departures: Yuan Yao, Alicia Jones

On the move: Christine Motley (Serials to Acquisitions); Vivian Villasenor (Acquisitions to Wolff), Lonya Humphrey (Williams to Qatar campus)

Arrivals: Sara Kelley, Duncan Alford, Jennifer Locke, Rhona Williams (all to Reference) Jacqueline Banks, Amy Burchfield, Steven Stark, Lauren Bohatka (all to Wolff), Julian Clark (Serials), Jeffery Gerhard (Cataloging); Oi Ling Yu (Ordering)

Recognition and Reward Program

Honorees - December 2004

- Barbara Monroe ▪ Mabel Shaw
- Kwang Pak ▪ Tracey Thomas

Honorees - June 2005

- Stacy Queen ▪ Shaun Seymour
- Hermeen Speller ▪ Jelethia Williams
- Yutina Williams